

# Kingston Parish Council

## Minutes of Meeting held at 8.00pm on 13 July 2013

### Present:

Simon Draper, Chairman (SD)  
Tim Fitzjohn (TF)  
James Clear (JCI)  
Peter Stokes, Clerk  
Stephen Frost, CCC  
Tumi Hawkins SCDC

### 1. Apologies

Julie Conder, Katherine Stalham

### 2. Minutes of last meetings

Minutes of Meeting held on 9 May 2013, Annual Parish Meeting held on 16 May, 2013 and Extraordinary Meeting held on 28 May 2013, all agreed.

### 3. Matters Arising

3.1. From meeting held on 9 May 2013:

3.1.1. **5.1 Signatories for internet banking system:** Clerk still needs to set up TF, but TF advised that he has no broadband at present.

3.1.2. **5.2 Speeding through village and application for funding under Local Minor Highways Improvements scheme:** the application for funding for the 40mph buffer zone and advance 'Give Way' sign has been approved. The Clerk has confirmed KPC wishes to proceed and will contribute 10% up to a maximum of £200. The Clerk has also requested that 'Stop' signs are installed in place of the existing and proposed 'Give Way' signs. [NB: the Highways dept has since advised that the site does not meet DoT criteria for 'Stop' signs.]

It was also noted that police traffic speed measurement devices have been installed at either end of the village (see minute 4.4).

3.1.3. **5.5 Summer party on Orchard 13 July:** Organisation for this is well under way, led by Katherine Stalham.

3.1.4. **11.3 Vacant allotment plot:** to be advertised in the August magazine.

3.1.5. **11.4 Supply of manure at allotment:** James Clear has actioned this.

3.2. From Annual Parish meeting held on 16 May 2013:

3.2.1. **6 Grass verge in front of Field House:** Keith Tan complained that his grass verge was not being cut. The contractor has been advised and it has now been cut.

3.2.2. **11 Overgrown footpath at Toft old railway bridge:** has now been cleared.

3.2.3. **14 Speeding through village:** it was suggested the 'Stop' signs might be more effective than 'Give Way' signs – see minute 3.1.2.

### 4. Correspondence

4.1. **Email from Pat Draper regarding hedge outside Carey Hill:** hedge has now been cut.

4.2. **Email from CCC re protected verges:** Clerk has confirmed that KPC will continue to pay for the maintenance of the Bourn Road protected verge.

4.3. **Email from Mark Taylor re First Responder scheme for Kingston and Caldecote:** it appears that the original plan to include Toft has changed. Mark Taylor

has requested a contribution from Kingston of £325. It was agreed that the idea sounded a good one in principle, but as there were some unanswered questions regarding the operation of the scheme, Mark Taylor would be invited to the next meeting to explain the scheme in more detail. **Action: Clerk.**

- 4.4. **Emails from Karen Mahoney re speed monitoring in village:** two police speed measurement devices to be installed in the village.
- 4.5. **Email from Vic Nickson re Speedwatch:** agreed that we would not proceed with this. Clerk to inform Mr Nickson. **Action: Clerk.**
- 4.6. **Email from Terry Osborne re grass cutting at Church Lane/B1046 junction:** suggesting that the KPC contractor be instructed to include this as part of the contract, with an equivalent, less important grass cutting task elsewhere being abolished so that there is no additional cost. Agreed that the present system, under which Highways are requested to cut the grass at the junction when required, works well, as they usually respond promptly. There is no guarantee that the KPC contractor would cut the grass in a timely manner without being requested to do so, or that he would respond promptly when requested. It was therefore agreed to keep the present system, and remind all residents that if they notice the grass becoming too long at the junction they should report the matter promptly to the Clerk who will take the necessary action. This reminder to be issued now, and then annually at the start of the grass growing season. **Action: Clerk.**
- 4.7. **Email from Alison Greenwood re noisy party:** agreed that KPC has no powers to act in this and similar situations. Clerk to advise Ms Greenwood that if a similar nuisance arises in future she should take the matter up with the people causing the noise. Clerk also to provide links to noise nuisance advice on the SCDC website. **Action: Clerk.**
- 4.8. **Email from SCDC re revised Code of Conduct (from meeting on 9 May):** agreed that KPC will adopt the new code recommended by SCDC.
- 4.9. **Email from Cambridgeshire ACRE:** inviting volunteers to become Community Champions for the Cambridgeshire Fire and Rescue Service, providing advice and training for residents. Agreed to put details in the August parish magazine. **Action: Clerk.**
- 4.10. **Email from Simon Draper:** to Edward Byam-Cook, Chairman of Madingley Parish Council regarding a joint approach by the parish councils of Caldecote, Bourn, Kingston, Madingley, Toft and Dry Drayton to proposed developments at Bourn airfield. SD has asked to be included. A meeting has been arranged for 22 July. **Action: SD.**

## 5. County Councillor's report

- 5.1. The structure of Cambridgeshire County Council is to be changed from cabinet-based to committee-based.
- 5.2. Following the recent elections, new councillors are now being trained in their duties.
- 5.3. A government announcement is awaited on the effect of the recent budget on the Council's finances next year.
- 5.4. Some progress is being made on the much-publicised level of government funding for education in Cambridgeshire, which receives one of the lowest levels per pupil of any county in the country.

## 6. District Councillor's report

- 6.1. The draft Local Development Plan is in its final stages and will now go out to public consultation from 19 July to 30 September. The draft includes proposals for a new village at Bourn airfield, further development at West Cambourne, and up to 90 houses at Bennell Farm opposite CVC. Tumi Hawkins encourages KPC to respond.

6.2. See Appendix A for full report.

**7. Community Plan report**

7.1. TF advised that a meeting of the steering group was held at the end of May. Alison Greenwood has agreed to complete the analysis of the data and the results from this are due imminently.

7.2. SD suggested that depending on cost, it would be desirable to provide a printed copy of the final plan for all residents of the parish. TF to establish cost of printing, which might be available without charge. **Action: TF.**

**8. Village Hall upgrade project**

No report.

**9. Open Spaces report**

No report.

**10. Clerk's report**

10.1. **Bi-monthly report:** previously circulated, see appendix B.

**10.2. Invoices for payment:**

10.2.1. Buchan's Landscapes, grass cutting: £461.39

10.2.2. Tim Fitzjohn, SurveyMonkey costs in respect of the Community Plan project: £72.00

10.2.3. One.com, website fee £20.16

10.2.4. Mark Stalham, alcohol licence for summer party £21.53

10.2.5. Pat Draper, expenses for summer party £44.01

All agreed for payment.

10.3. **September meeting:** agreed to re-schedule for 1 October 2013.

**11. Planning**

11.1. **S/1207/13/FL Application to erect 3 stables, tack room and hay barn at Tinkersfield, Bourn Road, Kingston:** agreed by SD and the Clerk to respond 'no recommendation' on 20/06/2013 under Standing Order 13.3. The earlier decision was confirmed, but it was agreed to write to the Planning Dept to ask them to check if the existing trees on the area to be used as a paddock were protected under a Forestry Commission or similar grant scheme as if so, the utility of the proposed buildings could be compromised. **Action: Clerk.**

11.2. **S/0678/13/LB Application to reinstate an inglenook fireplace at Thatches, Rectory Lane** has been granted.

11.3. **S/2193/12/FL, S/2624/12/LB and S/1150/12/LB** the appeals by the applicant to the Secretary of State (see minutes 13.3, 13.4 and 13.5 of the parish council meeting on 9 May 2013) have not yet been decided.

**12. Date of next meeting:** 1 October 2013.

Meeting ended at 22.30

Signed.....

Date.....

# South Cambridgeshire District Councillor's Monthly Report

## July 2013

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### 1. SCDC Local Development Plan - Update

On Thursday 27 June, SCDC cabinet agreed the new draft Local Development Plan which will now go out to public consultation from 19<sup>th</sup> July to 30<sup>th</sup> September. At the meeting, I formally registered the objections of Caldecote to the plans to dump a new town on our boundary and read out a comment that had been made by a resident on one of my blog articles, expressing the sentiment that most people have about the proposal.

The draft plan includes proposal to build a new town at Waterbeach, a new village at Bourne Airfield, and a new settlement (or extension to) West Cambourne. It also includes proposals to build up to 900 houses in various villages, including up to 90 at Bennell Farm, Comberton (Toft parish). I have requested that the number be reduced even further, to take account of its location in the green belt and ensure the impact is minimal and will also put this in my consultation response.

The Bennell farm proposal, if it goes ahead, will benefit Toft because it will include a new football pitch and changing facilities for the Toft Lions, as well as additional car parking for Comberton Village College. In addition, both I and the district councillor for Comberton have been able to get SCDC to agree that the affordable housing on the site (40% of the final number of dwellings, up to maximum of 36) will go to local people only, meeting an equal percentage of the affordable housing needs of both villages.

There will be a series of exhibitions during the consultation period. The nearest ones will be **Comberton Village Hall on Wednesday 24 July** and **Caldecote Village Hall on Tuesday 3 September**. Please make a note in your diaries if you wish to see what is being proposed for our Ward.

### 2. SCDC invests in solar panels for homes

The Council has struck a new deal with its partner, Savills Solar, which will see a new batch of panels installed over the next six months on its council houses. Recently the council fitted its 1,000<sup>th</sup> panel, and has said that it hopes to double this number by the end of the year.

The project is being financed by private funders, who receive the “feed-in tariff” for every kilowatt of electricity generated. Good news is that once a home is fitted with solar panels, tenants immediately reap the benefit of free electricity during the day and it is expected that in excess of £150 a year will be saved on fuel bills as well as cutting the carbon footprint. The council will contact tenants whose homes are suitable to accommodate the panels

### 3. Broadband – Connecting Cambridgeshire

There is not much else to report since my update in the June report. I live in hope that Old Caldecote, Kingston and Toft will come up in the schedule sooner rather than later. Last week, the Government announced a further £250 million to ensure fixed superfast broadband reaches 95% of the population by 2017 and at least 99% of the UK will have access to superfast broadband – whether its fixed, wireless or mobile broadband by 2018.

I will continue to update and residents can visit [www.ConnectingCambridgeshire.co.uk](http://www.ConnectingCambridgeshire.co.uk) for updates as well.

### 4. Community Right to Challenge

If you are interested in taking over the running of a Council service and do it better and more efficiently, then this is the opportunity to say so. The Council has launched the Community Right to Challenge which was introduced under the Localism Act 2011. Groups, voluntary and community bodies, charities can submit and Expression of Interest (EOI). The council says it will accept bids each June and July. To find out more please visit [www.scambs.gov.uk/content/community-right-challenge](http://www.scambs.gov.uk/content/community-right-challenge)

### 5. Shape Your Place

The award winning [www.ShapeYourPlace.org](http://www.ShapeYourPlace.org) has gone live in South Cambs! The project lets local people have their say about what matters to them most where they live. They can debate, suggest ideas and raise

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issues. The unique twist is that where someone raises an issue, the County Council, district councils, police and the fire service will respond on the site about how they will resolve the issue if possible. We alert councillors if an issue is raised on the site that affects their area and they can also use the site to engage with local people.

For more information about the project or how to promote your service, please email [shapeyourplace@scams.gov.uk](mailto:shapeyourplace@scams.gov.uk)

## 6. Park Life event at Milton Country Park

On Sunday 4<sup>th</sup> August, SCDC will hold the annual Park Life event. It enables people of all ages to get in the swing by trying out free sporting activities from golf, fishing, kayaking, canoeing, and paddleboarding, to trampolining, climbing, archery, fencing and orienteering. This year there will be a free bike service from Dr Bike, live music, stalls with local produce and entertainment. The council is especially encouraging young people to showcase their entertainment talent at the event. Anyone who wants to take to the stage to share their talent – whether as a singer, dancer, poet, comedian or magician for example should contact Tracy Mann at South Cambridgeshire District Council on [youthcouncil@scams.gov.uk](mailto:youthcouncil@scams.gov.uk) or call 03450 450 500

## 7. Casework

Your Councillor is here to help you. Please do feel free to contact me with comments, questions, problems, reports, suggestions or complaints. I can be contacted by phone, email or via my website. I hope I can help but even if I can't, then it's highly likely that I know someone who can!

## 8. Councillor Drop-in surgery

This normally takes first Thursdays of every month, 7pm – 8pm. For the months of July and August, I will be going round the village, knocking on doors to speak directly with residents. If you want to raise any matters with me, then please let me know by phone or email, and I will make a point to call on you during my roving surgery times.

## 9. Dates for your diary

10 July 2013	11 am	Chief Constable briefing for Elected Members
13 July 2013	2pm – 5pm	Kingston Village Tea in orchard
13 July 2013	12.30 – 2.30pm	Come and meet your local PCSO day in Caldecote
19 July 2013	10am	Consultation starts – Draft Local Development Plan
25 July 2013	2pm	Full Council meeting
27 July 2013	1pm – 5pm	Caldecote Village Picnic
4 August 2013	10am – 4pm	SCDC Annual Park Life event, Milton Country Park
30 September 2013	5pm	Consultation ends – Draft Local Development Plan
July-August	Eve/Weekends	Councillor street surgery

*Tumi*

Tumi Hawkins  
11-July-13

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## Appendix B

**Financial Report 11 July 2013**

N.B. All figures exclude VAT

<b>Item</b>	<b>Budget 2013-14 £</b>	<b>Expenditure YTD £</b>	<b>Budget minus expenditure YTD £</b>	
Grass and Hedge cutting	2017	384.49	1632.51	May and June invoices due
Insurance	744	677.13	66.87	
Clerk's salary	1089	272.25	816.46	
Grants (section 137)	649	0.00	648.90	
Village Hall upgrade	800	384.49	415.51	
Audit fees	45	40.00	5.00	Internal audit
Village asset maintenance	1000	74.00	926.00	
Subscriptions	304	95.44	208.56	
Parish Magazine	400	0.00	400.00	
Footpath lighting	112	0.00	112.27	
Miscellaneous and expenses	165	0.00	165.00	
Income other than precept	-115	-275.55	160.55	CCC grasscutting payment
<b>Total</b>	<b>7210</b>	<b>1652.25</b>		

<b>Bank balances</b>	Current account:	£754.26	
	Deposit account:	£8,684.77	