Kingston Parish Council (KPC)
Minutes of Meeting held at 19:30
on the 14th of July 2026 in Kingston Village Hall

Parish Councillors present:

Julie Conder (JC), Miki Ellar (ME), Mark Nicholls (MN) and Paul Wheeler (PW)

Apologies received from : Keith Tan (KT)

Meeting commenced at 19:30. Opened by PW.

1. Minutes of the KPC Meeting on the 23rd of June 2026 were Approved by JC, ME and MN and Signed by PW. Hard copy of Minutes to be filed in KPC Minutes Folder. Soft copy to be put onto KPC Dropbox.

2. County Councillor's Report. No Report received. Agenda for the Meeting on the 8th of September 2026 to be forwarded to the Councillor for reference.
3. District Councillor's Report. No Report received. Agenda for the Meeting on the 8th of September 2026 to be forwarded to the Councillor for reference.

Matters ongoing

4. Cranes Lane/The Green – Rainwater Drain issues (PW).
   County Council (CC) work to be undertaken on the 10th and 11th of August 2026. CC official Notice placed on KPC Notice Board advising of the closure, apart for access, of The Green and Cranes Lane, on the above dates. Matter ongoing.

5. Tree Works - The Orchard (PW).
   Activity on the 6th of July 2026 saw interested parties propose arranging a plan for further activities. The next activity is scheduled for September 2026 when the grass cutting requirement is put forward. Matter ongoing.

6. Update Land Registry - The Orchard (MN).
   No update from the Land Registry. Matter ongoing.

7. Open Spaces Report (MN).
   Path and cycleway, by kind permission of the landowner, on the B1046 towards Toft, to be cut back and or trimmed. MN to arrange in due course. Matter ongoing.

Matters arising

8. East West Rail (EWR) (JC).
   No further relevant information on EWR. Matter ongoing.

9. Bus Update (JC).
   The 18 Service continues to be variable, and residents are reminded to notify JC at julie@kingstonvillage.org.uk, where there are issues. Matter ongoing.

10. Street Lighting Costs (PW).
    Standing Charge of £27.10 per 30 days from TotalEnergies, resolved to be accepted. The Yearly Unmetered Supply Certificate (USC) issued by UK Power Networks (UPN) to TotalEnergies is required to notify the calculated kWh usage, which enables TotalEnergies to charge KPC for the electricity costs. The 2026 USC does not provide this detail. PW has written to UPN requesting this information. Matter closed awaiting response from UPN.

11. Six Free Trees from South Cambridgeshire District Council (SCDC). (PW).
    Planting to be carried out in November 2026, all replacing dead trees. Two along the Eversden Road. Two on Field Road Drift. Two in The Orchard. Matter ongoing.

12. Kingston Play Area (KPA) Inspection Rota Records (PW).
    The current Insurance Policy does not mandate an Inspection Rota, therefore the Annual RoSPA conducted by Playsafety Ltd is considered sufficient. The contact details on the KPA NSign have been changed to clerk@kingstonvillage.org.uk for ease of notification of any issue. Matter ongoing.

13. Correspondence (PW).
    Letter received from Toft Parish Council (TPC) reference Footpath K6 being overgrown. As the land that the section of the Footpath falls on is within Kingston Parish, they have requested that the KPC arrange the obligatory clearance. PW to contact TPC to enquire if, with their local knowledge, they know who the said land is registered too. PW Email sent on the 15th of July 2026.

14. Invoices Approved and Paid since previous KPC Meeting.

Company	Service	Date Paid	Amount	Paid by
Information Commissioner's Office	Data Protection Fee	24/04/2026	£47.00	D/D
UK Debt Management Office	Loan Repayment	30/04/2026	£643.79	D/D

14.1 Invoices Approved and Paid under Delegated Powers to KPC Clerk.

Company	Service	Date Paid	Amount	Paid by
James Wakeling Garden Services	Grass Cutting	01/05/2026	£357.50	B/T
Turtle Medical	Defibrillator Pads	07/05/2026	£77.97	B/T
LGS Services	KPC Accounts Audit Fees	01/05/2026	£120.00	B/T
ROSPA Playsafety	Play Park Annual Inspection	08/05/2026	£118.80	B/T
Kingston Village Hall	Hall Booking Charges	08/05/2026	£234.00	B/T
Total Energies	Street Lights Standing Charge	12/05/2026	£163.49	B/T

15. Bi-monthly Financial Report (JC).

Kingston Parish Council

Financial report 30 June 2026

N.B. All figures exclude VAT

Item	Budget 2026/27 £	Expenditure YTD £	Budget minus expenditure YTD £	Additional Information
Grass and Hedge cutting - Expenditure	4,400	357	4,043	Wakeling
Grass and Hedge cutting - Income	(319)	(30)	(289)	Heyman contribution
Insurance	310	300	10	Zurich Insurance annual premium
Clerk's salary	6,150	0	6,150	
Grants (section 137)	1,166		1,166	
Village Hall upgrade	1,288	644	644	PWLB 1 of 2 tranches paid
Audit fees	108	120	(12)	
Village asset maintenance	1,255	589	666	tree surgery, RoSPA playground, bus stop cleaning 2025
Subscriptions	589	47	542	ICO
Parish Magazine	850		850	
Footpath lighting	344	155	189	6mths
Miscellaneous and expenses	1,030	260	770	allotments rent paid to SCDC; bank charges. village hall rental 2025. defib pads
Income other than precept	(716)	(152)	(564)	interest
Total	**16,455**	**2,290**	**14,165**	

Bank balances	Current account:	507	
	Deposit account:	35,589	
At 30 June 2026		**36,096**	see below

Reconciliation of bank balances

Balances brought forward	Current account:	438	
	Deposit account:	20,400	
At 01 April 2026		**20,838**	
Net expenditure as above		(2,290)	
Other items:	Precept income	16,455	
	VAT refund received	1,238	
	VAT incurred on net expenditure 2026-27	(145)	To be recovered
At 30 June 2026		**36,096**	As above

Expenditure approved not yet spent

No matters raised.

16. Items for next Meeting to be held on the 8th of September 2026

16.1 KPC Councillors Areas of Responsibility.
16.2 Declaration of Acceptance of Office Forms.
16.3 Register of Parish Members Financial and other Interests.
16.4 Rospa KPC Play Area Safety Inspection Report.

17. A.O.B. No matters raised.

Meeting closed by PW at : 20:35 Minutes reference: 20260714

Signed: ....

Date: 08/09/2026