Kingston Parish Council (KPC)
Minutes of Extraordinary Meeting held at 7.30pm
on 23rd June 2026 at Kingston Village Hall

Parish Councillors present:

Paul Wheeler (PW), Julie Conder (JC), Mark Nicholls (MN), Keith Tan (KT)
Sue Dalgleish (SD)

Apologies - Miki Ellar (ME)

Meeting commenced at 7.33 pm

1. SD opened the meeting.

2. It was confirmed that all councillors had been re-elected and have taken office. It was confirmed that councillors have completed and returned their acceptance of office declaration forms.

3. The following roles were allocated and accepted:-

   Chair - Paul Wheeler - proposed by JC and seconded by MN

   Vice Chair - Julie Conder - proposed by PW and seconded by KT

   Clerk - Paul Wheeler - it was noted that PW will take on the role of clerk on an unpaid basis as it is not possible to remunerate a serving parish councillor for the role or until 12 months after they have resigned as a parish councillor. The parish council much appreciates PW's offer to take on the role.

   PW confirmed that everyone had completed and returned their election expenses forms confirming that the figure was Nil. Following the re-election of parish councillors, new declaration of interests forms have been completed.

   PW will contact South Cambs District Council to provide updated contact details following the recent re-elections and appointment of roles. Contact details will also be updated on the parish council web pages and with Unity Trust Bank.

4. The following meeting minutes were signed:-

   4.1 Minutes from Parish Council Meeting 5th May 2026

   4.2 Minutes from Annual Parish Meeting 26 May 2026

5. Items for next meeting - PW will prepare an agenda for the next parish council meeting which will be held on 14th July 2026.

6. A.O.B.

KT raised the questions of plans for the Village Orchard. PW advised that a meeting will be held on 6 July 2026 in the Village Orchard for interested parties from the village to come together to discuss plans for works in the orchard over coming months.

The Parish Clerk SD retired from post at the end of the meeting.

Meeting closed: 8.31pm Minutes reference: 20260623

Signed: …….

Date: ……..